



Environmental Management Department
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**PERMIT APPLICATION PACKAGE FOR THE
INSTALLATION, UPGRADE OR REPAIR OF UST
SYSTEMS**

Attached is a UST Install/Upgrade/Repair Application package. In order to move forward with this project, submit the following documents at your convenience:

For a UST Repair:

- Sacramento County 'Consolidated Application For A Permit To Install, Upgrade or Repair A UST.'
- Business Owner/Operator Identification Form.
- UST – Facility Form.
- UST – Tank Form p.1 & 2 (complete one per tank compartment).
- A check made out to the Sacramento County EMD for the appropriate fees.
- A UST Written Monitoring Plan form (not required if only patching a leak in the pipe).

For a UST Upgrade:

- All the bulleted items above.
- Three (3) copies of drawings. All components should be labeled (must include the manufacturer and model number for all parts). The items on the parts list should refer by number to the drawings. See to the "Blueprint & Parts List Requirements" list for all applicable items.

For a UST Installation:

- All the bulleted items above (under both 'Repair' & 'Upgrade').
- UST – Installation Form, Certificate of Compliance.
- A Hazardous Materials Plan form.
- A Certificate of Financial Responsibility.
- A Workplan for ELD.
- Well installation applications for any observation wells in the UST excavation.

For the installation or modification of a cathodic protection system:

- All the bulleted items listed under 'Repair'.
- A Sacramento County "UST Cathodic Protection Addendum" form and supporting documents.

The plan review process can be started without a licensed contractor listed on the application. However, **final approval, which is granted via an 'Authority to Install, Upgrade or Repair UST' letter, cannot be issued until an approved company has been both contracted to work on the install the UST system and signed the application held in this office. The 'Authority to Install, Upgrade or Repair' letter is issued by the Sacramento County Environmental Compliance Division.**

The 'Authority to Install, Upgrade or Repair UST' letter will be addressed to the owner (and identifies the contractor). It will list site specific construction requirements and inspection scheduling requirements. No UST construction activities can proceed prior to issuance of this letter. If you have any questions feel free to call (916) 875-8550.

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