

VENDING MACHINE WORKSHOP



Agenda

- ☐ Introduction
- ☐ Food safety
- ☐ Equipment Requirements
- ☐ Commissary
- ☐ Application Process

Definition

Vending machine means:

- ❑ A self-service device, that upon insertion of money or tokens, dispenses food or drink, without the necessity of replenishing the device between each vending operation and that operates in conjunction with a commissary.

Definition

Vending machine:

- ☐ DOES NOT INCLUDE, machines that dispense exclusively peanuts, nuts, popcorn, gum, or hard candy, prepackaged candies, cookies, crackers or similar snacks, prepackaged ice and beverages that are not potentially hazardous food.

Potentially hazardous food

- ❑ Means a food that requires time or temperature control to limit pathogenic micro-organism growth or toxin formation.



Potentially hazardous food

INCLUDES:

- ☐ Animal origin that is raw or cooked.
- ☐ A food of plant origin that are cooked or consists of raw seed sprouts, cut melons, cut tomatoes.



QUESTION

Are all Vending machines required to get a permit?

ANSWER:

NO. Only the Vending machines that store and/or dispense packaged or unpackaged potentially hazardous foods or beverages are required to get permit.

QUESTION:

Do I need to a get permit for my vending machine with the following food items: Soda, energy drinks and prepackaged chips?

ANSWER:

NO PERMIT REQUIRED

QUESTION

Do I need to get a permit for my vending machine with the following food items:
Non-prepackaged, non-potentially hazardous food items?

Answer:

No permit needed for vending machine, but you may need a permit for handling open food items at your commissary. Talk to EMD.

REQUIREMENTS

- ☐ Sign indicating owner's name, address and phone number shall be posted at prominent place at the location of each vending machine.
- ☐ Potentially hazardous foods shall be maintained at 45F or below.
- ☐ A monitoring thermometer shall be provided in warmest part of unit.

QUESTION

What is the font size requirement for owner's sign on vending machine?

Answer:

Sign or sticker indicating owner's name, address and phone number is required at prominent place at the location of each vending machine in easily readable font size.

QUESTION

Does the thermometer in the vending machine need to be visible from outside?

Answer:

The thermometer doesn't have to be visible from outside but is required to be in the warmest part of the unit.

REQUIREMENTS

- ☐ Wet storage(in ice or water) of prepackaged products is prohibited.

- ☐ Potentially hazardous food(PHF) shall be dispensed to the consumer in the original package into which it was placed at the commissary or food processing plant. Bulk PHFs is prohibited.

REQUIREMENTS

- ❑ Single use articles(cups) that are used in machines dispensing products in bulk shall be obtained in sanitary packages. They shall be stored in the original package until introduced into the container magazine or dispenser of vending machines.

REQUIREMENTS

- ☐ All vending machines shall be constructed in accordance with applicable NSF International or National Automatic Merchandizing Association (NAMA) standards, or the equivalent thereof.

- ☐ A record of cleaning and sanitizing shall be maintained by the operator in each machine and shall be current for at least the past 30 days.

REQUIREMENTS

- ☐ If located outside, a vending machine shall be provided with overhead protection.

- ☐ If the machine is located outside or is available for self-service during hours when it is not under full time employee supervision, the dispensing compartment of a vending machine shall be equipped with a self-closing door or cover for protection against the rain, debris, insects, rodents, and other contaminants that are present in the environment.

PERMIT REQUIREMENT

Starting July 1st, 2024, vending machines meeting the permit requirements will need to apply with our department.

PERMIT REQUIREMENT

- ☐ Under one permit, an operator can have 1-2 vending machines at same physical location and in close proximity from each other.

NOTE: Separate permit would be required if vending machines are in different buildings at same address.

PERMIT REQUIREMENT

Question:

How often do I need to renew permit for vending machine?

Answer:

Vending machine permit would be valid for one year and operator will be invoiced for renewal.

PERMIT PROCESS

- ☐ Application for permit to operate
- ☐ Commissary verification letter (permit may be required for commissary/food storage)
- ☐ Equipment certification info (NSF or NAMA)
- ☐ List of food items and preparation procedure
- ☐ Permit fee (\$200/yr. for 1-2 machines)

CONTACT:

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Questions

