

XXXXXXXXXX

**Annual Permit (Multi-Event)  
Application Packet  
for Temporary Food Facility (TFF) Operators**

XXXXXXXXXX

**Application checklist:**

- Complete and submit Application for Permit to Operate**
- Pay annual permit fees**
- Complete and submit TFF menu (at initial application and every year thereafter)**
- Read and comply with Temporary Food Facility Operating Requirements**
- Obtain and submit a valid Commissary Letter**
- Submit a copy of your Food Safety Certification**

## PERMIT REQUIREMENTS FOR A MULTI-EVENT TEMPORARY FOOD FACILITY (TFF)

---

### Definitions

The following terminology is used in the multi event permitting process and is based on the California Retail Food Code (CalCode).

“**Community Event**” means an event that is of a civic, political, public, or educational nature, including state and county fairs, city festivals, circuses, and other public gathering events approved by the local enforcement agency. (Sec. 113755)

“**Temporary Food Facility**” (TFF) means a food facility approved by the enforcement officer that operates at a fixed location for the duration of an approved community event or at a swap meet only as a part of the community event or swap meet. (Sec. 113930)

“**Multi-Event Permit**” allows a temporary food facility vendor to sell at any permitted community event without the event coordinator being charged an individual fee for the multi-event vendor’s booth. (Sacramento County Code 6.110.036)

---

### Types of Multi-Event Permits

This department currently has two types of multi-event permit.

“Low Risk Permit” would be issued to a vendor that sells any properly labeled, prepackaged, processed food from an approved facility. Examples include candy, canned sodas, canned and bottled foods, and ice cream bars. This permit may also be issued to a vendor who engages in low-risk food preparation of foods such as snow cones/shaved ice, smoothies, hot dogs, espresso beverages, and pre-cooked/sliced pizza.

“High Risk Permit” would be issued to a vendor who engages in cooking, packaging, processing, assembling, or portioning, of any potentially hazardous food. High-risk food preparation includes foods such as: hamburgers, tacos, meat sandwiches, and barbecued foods.

### Administrative requirements

The following requirements must be complied with to operate under a multi-event TFF permit:

1. Operate from an approved retail food facility. Provide completed commissary letter annually.
  2. Operate only at approved community events in Sacramento County.
  3. Multi-event TFF vendors must fill out a detailed TFF menu to be completed annually and each time the menu changes. An Environmental Specialist will review and approve the TFF menu.
-

---

The Environmental Specialist will verify that the food is obtained from approved sources and that an approved facility provides:

- food and equipment storage,
  - equipment/multi-use utensil cleaning and sanitizing, if applicable,
  - refuse disposal,
  - food packaging and approved labeling, and
  - food preparation area
4. A multi-event TFF permit will be required for each booth operating at the same time in Sacramento County.
  5. Multi-event TFF vendor must submit annual payment of permit fee.
  6. A current food safety certification is required for high-risk TFF vendors. Copy of food safety certificate must be provided with application.
  7. A current food safety certification, food handler's card, or food safety education class certificate (Environmental Management Department provides a food safety education class) is required for low-risk TFF vendors. Copy of food safety certificate or food safety education class certificate must be provided with application.

---

**Operational requirements**

The following are operational requirements of the multi-event TFF vendor:

1. The original multi-event TFF permit shall be posted inside the booth in a conspicuous place at all times during operation.
2. The vendor will self-inspect their booth using the EHD self-inspection checklist at each event after set-up and prior to operation and post the self-inspection checklist inside the booth.
3. EHD will conduct facility evaluations, as appropriate, to determine compliance with all of the above requirements including all applicable requirements in the CalCode.

---

**Administrative actions resulting from non-compliance**

1. If the facility is not operating in compliance:
  - a reinspection will be conducted and a fee will be assessed to the operator, and/or
  - the permit to operate will be suspended and the TFF closed.
2. Failure to comply with the operational or administrative requirements may lead to revocation of multi-event TFF permit.
3. Failure to obtain food safety certification will be cause for suspension of multi-event TFF permit.

## TFF MENU SHEET

List all food and beverage items (e.g., tacos, tortillas, shredded chicken, salsa, lemonade, etc.). Note: Food items will be reviewed and must be approved prior to event.	If food is prepared off site, give the location name, address, & phone number of food prep site. Foods may not be stored or prepared at home, except approved cottage food products from registered or permitted CFO's.	How will food be prepared (e.g., BBQ, deep-fry, grill, etc.)?	What type of insulated container will be used to transport potentially hazardous foods to keep them above 135°F or below 41°F?	Type of food holding units in booth (e.g., ice chest, freezer, chafing dishes, crock pot, etc.). <b>Note: Use of BBQ grill to hold food is strictly prohibited.</b>	How will the food be handled and dispensed? (tongs, ladle, etc.)
1.					
2.					
3.					
4.					
5.					

**OFFICIAL USE ONLY**

**COUNTY OF SACRAMENTO  
ENVIRONMENTAL MANAGEMENT DEPARTMENT  
ENVIRONMENTAL HEALTH DIVISION**

11080 White Rock Road, Ste. 200, Rancho Cordova CA 95670 PHONE (916) 875-8440 FAX: (916) 875-8513

**TEMPORARY FOOD FACILITY (TFF) SELF-INSPECTION CHECKLIST  
(TO BE COMPLETED WHEN SETTING UP ON THE DAY OF THE EVENT)**

CHECK LIST REQUIREMENTS		COMPLIES		REMARKS
		YES	NO	
<b>1.</b>	<b>WALLS/CEILING</b>			
	Constructed of wood, canvas, plastic or similar material.			
<b>2.</b>	<b>FLOOR MATERIALS</b>			
	Floors smooth and cleanable (No rice hull, shavings, sawdust, grass, or gravel allowed.)			
<b>3.</b>	<b>BUSINESS IDENTIFIER (SIGNS)</b>			
	A. To be posted on or adjacent to booth.			
	B. To include name of facility, city, state and zip code.			
<b>4.</b>	<b>FLY CONTROL (FOOD PREPARATION FACILITY ONLY)</b>			
	A. All doors and openings fly proof – closable or screened.			
	B. If pass out window used, maximum 216 square inch opening and closable with tight fitting closure.			
<b>5.</b>	<b>FOOD STORAGE</b>			
	All foods stored at least 6 inches off floor.			
<b>6.</b>	<b>FOOD PROTECTION</b>			
	A. Displayed foods covered or protected with a sneeze guard, condiments in approved containers.			
	B. Equipment in good repair – free of corrosion, cracks, chips, etc.			
	C. Food storage/dispensing methods approved-i.e.- food compartments or enclosed booth.			
<b>7.</b>	<b>FOOD CONTACT SURFACES</b>			
	A. Non-toxic, smooth, easily cleanable, non-absorbent.			
	B. Sanitizer bucket for wiping cloths available			
<b>8.</b>	<b>HANDWASHING/WAREWASHING FACILITIES</b>			
	A. Handwashing <u>within the facility</u> : minimum 5-gallon insulated water container with <i>hands free</i> valve, waste water catch basin, pump soap/paper towels.			
	B. Warewashing <u>within the facility</u> – minimum three 5 gallon containers for cleaning.			
	(1) Wash with clean, soapy warm water.			
	(2) Rinse with warm water			
	(3) Sanitize at proper concentration.			
	(4) Provide sanitizer test strips.			
	(5) For TFF events lasting longer than 3 days, additional requirements may be required. Contact EHD regarding these requirements.			
<b>9.</b>	<b>EMPLOYEE HYGIENE</b>			
	A. Employees in good health.			
	B. Clean hands and clothing. Hair restrained			
	C. Smoking prohibited in facility.			

	CHECK LIST REQUIREMENTS	COMPLIES		REMARKS
		YES	NO	
<b>10.</b>	<b>FOOD TEMPERATURE CONTROL</b>			
	A. Hot foods held at 135° F or above.			
	B. Cold foods held at 41° F or below.			
	C. Adequate amount of equipment provided to hold 'hot' and 'cold' foods.			
	D. Thermometer provided for perishable food refrigerators.			
	E. Metal probe thermometer for checking temperature of foods.			
<b>11.</b>	<b>ICE AND ICE CONTAINERS</b>			
	A. Ice kept clean and free of contamination.			
	B. Water proof container used; kept covered.			
	C. Ice used for refrigeration not used for consumption.			
<b>12.</b>	<b>FOODS PREPARED AT OTHER FACILITIES</b>			
	A. Facility approved by EHD.			
	B. No foods may be prepared or brought from home unless CFO.			
<b>13.</b>	<b>TRANSPORTATION OF PREPARED FOODS</b>			
	A. Containers dustproof, protected from potential contaminants.			
	B. Containers keep hot foods 135° F or above.			
	C. Containers keep cold foods 41° F or below.			
<b>14.</b>	<b>LIQUID WASTE</b>			
	Waste water from sinks & other equipment drained to sewer, or other method approved by EHD.			
<b>15.</b>	<b>TYPE WATER SUPPLY</b>			
	A. Potable water supply.			
<b>16.</b>	<b>TOILET AND HANDWASHING FACILITIES</b>			
	A. Provided with warm-(where available) & cold running water, pump soap, paper towels & toilet paper.			
	B. Facilities located within 200 feet (one toilet per 15 employees.).			
<b>17.</b>	<b>REFUSE STORAGE AND REMOVAL</b>			
	A. Garbage cans or refuse bins provided.			
	B. Adequate refuse removal.			
<b>18.</b>	<b>MISCELLANEOUS</b>			
	No live animals permitted in or within 20 feet of TFF.			
<b>19.</b>	<b>OPEN AIR BARBECUE</b>			
	A. Adjacent to approved TFF.			
	C. Separated from public access by rope or other approved methods to prevent contamination and injury to the public			
	D. Protected from dust and debris			
	E. Barbecue not used as hot holding unit for cooked foods.			
	F. No other foods prepared outdoors, except food barbecued on BBQ. (i.e. No flat grill or pots on barbecue)			

Inspection conducted by: \_\_\_\_\_ Date: \_\_\_\_\_

## **→ IMPORTANT ←**

---

<b>Inspection</b>	Be ready for <b>inspection</b> by the scheduled set up time: _____
<b>Ice*</b>	If you are using ice for cold holding, have coolers filled with enough <b>ice</b> to keep cold foods at 41° or below.
<b>Thermometer*</b>	Have <b>probe thermometer</b> (0-220°F) readily available
<b>Hot holding*</b>	Have <b>hot holding units</b> set up – hold hot food at or above 135°F
<b>Handwash* station</b>	Have <b>handwash station</b> ready <ul style="list-style-type: none"><li>• An insulated 5-gallon container of warm water with spigot that allows hands to be free for washing</li><li>• Pump soap</li><li>• Paper towels</li><li>• Waste water bucket</li></ul>
<b>Warewash* station</b>	Have <b>warewash station</b> set up with warm water and soap in one bucket, warm water for rinse in second bucket and warm water and bleach in the third bucket
<b>Wastewater</b>	Dump the <b>wastewater</b> at _____
<b>Screening/Food Compartments*</b>	<b>Screening</b> for TFF booth is required if conducting food preparation. Food compartments may be allowed in lieu of screening for dispensing, portioning and assembling of food. Food inside TFF booth must be protected at all times.
<b>Reinspection</b>	All <b>reinspections</b> will be charged a fee and may be collected by the organizer the same day.

---

\*Subject to reinspection and/or closure if not available at time of inspection

# **TEMPORARY FOOD FACILITY (TFF) OPERATING REQUIREMENTS**

**Please Note:** These requirements have been established to be consistent with state and local health code requirements and are intended to assist you in providing safe and wholesome food to the public and preventing foodborne illnesses.

All food vendors, TFF operators, employees, and volunteers MUST comply with the following requirements during preparation and during all hours of operation. All TFF's are subject to inspection by the Environmental Management Department (EMD). Failure to comply with these operating requirements may result in TFF closure until violations are corrected.

## **1. BOOTH/TENT REQUIREMENTS**

Per California Retail Food Code (CRFC):

- (a) The TFF booth shall be equipped with overhead protection for all food preparation, food storage, and warewash areas. Overhead protection shall be made of wood, canvas, or other materials that protect the facility from precipitation, dust, bird and insect droppings, and other contaminants.
- (b) TFF booths that handle nonprepackaged food shall also protect food from contamination in one of the following ways:
  - (1) Enclosure of the food booth with 16 mesh per square inch screens.
  - (2) Limiting display and handling of nonprepackaged food in food compartments (see below for Food Compartment definition).
  - (3) Other alternative means of protection must be approved by EMD.

*Food Compartments in lieu of a fully-enclosed booth are allowed for limited food preparation activities which include holding, portioning and dispensing of foods. No slicing or chopping of food allowed unless booth is fully enclosed.*

CRFC defines Food Compartment as:

Food Compartment means an enclosed space including, but not limited to, an air pot, blender, bulk dispensing system, covered chafing dish, and covered ice bin, with all of the following characteristics:

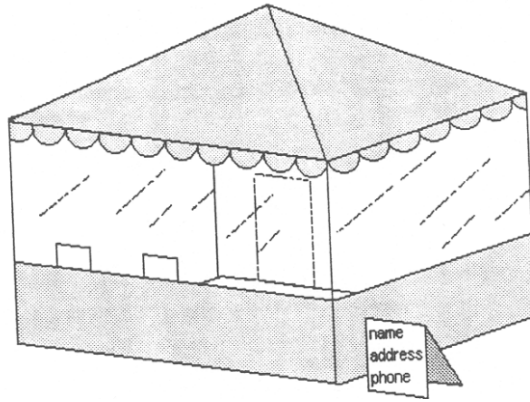
- (a) The space is defined by a physical barrier from the outside environment that completely encloses all food, food-contact surfaces, and the handling of nonprepackaged food.
- (b) All access openings are equipped with tight-fitting closures, or one or more alternative barriers that effectively protect the food from contamination, facilitate safe food handling, while minimizing exposure to the environment.
- (c) It is constructed from materials that are nontoxic, smooth, easily cleanable, and durable and is constructed to facilitate the cleaning of the interior and exterior of the compartment.

Food Booth Structure - The TFF booth shall be designed to protect the food and beverages from contamination. The booth must be entirely enclosed with four complete sides, a top, and a cleanable floor or in food compartments as noted in (b) (2) and (3) above. Construction materials such as plywood, canvas, plastic, and fine-mesh fly screening (at least 16 mesh/sq. inch) may be used. Rental booths constructed, as noted below, may be used when approved by EMD.

- A floor is required for a booth operating on grass or dirt. The floor must be plywood, tarp or other materials approved by EMD. (Pavement is acceptable).
- Ceiling shall be smooth, durable, and readily cleanable. Screening shall only be acceptable as a ceiling material above cooking equipment when necessary for ventilation purposes.
- Doors and food service openings shall be equipped with tight-fitting closures to minimize the entrance of insects.



- The use of more than two pieces of ancillary equipment (coolers, refrigerators, etc.) may require a separate enclosure and/or permit.
- Food compartments must meet definition on page 6 to limit the exposure of food to contamination.



**FOOD PROTECTION: Open food must be protected from contamination (examples: dust, flies) with adequate barriers such as fully-enclosed booth or food compartments, or TFF may be subject to closure.**

### **Location of Equipment**

#### **Equipment allowed outside fully-enclosed booth:**

- Open flame BBQ grill
- Deep fryer
- Covered pot on top of open flame burner

#### **Equipment allowed outside fully-enclosed booth under overhead protection:**

- Flat grill
- Wok

***No hot holding of foods is allowed on equipment outside the enclosed booth.***

#### **Additional Requirements:**

- Food operations that have adjoining BBQ facilities and cooking equipment set up outside the enclosed booth should have a pass-through window to allow for foods to be brought inside the booth.
- One ice chest for each kind of meat/food item approved to cook outside is allowed outside booth next to the cooking equipment. All other ice chests with food items must be stored inside the booth.
- All approved equipment outside of the booth must be sectioned off from the public by using ropes or other approved methods (e.g. caution tape) to prevent contamination of the food and injury to the public.

## **Handwashing Station**

A handwashing station is required if any non-prepackaged foods will be handled (including samples).

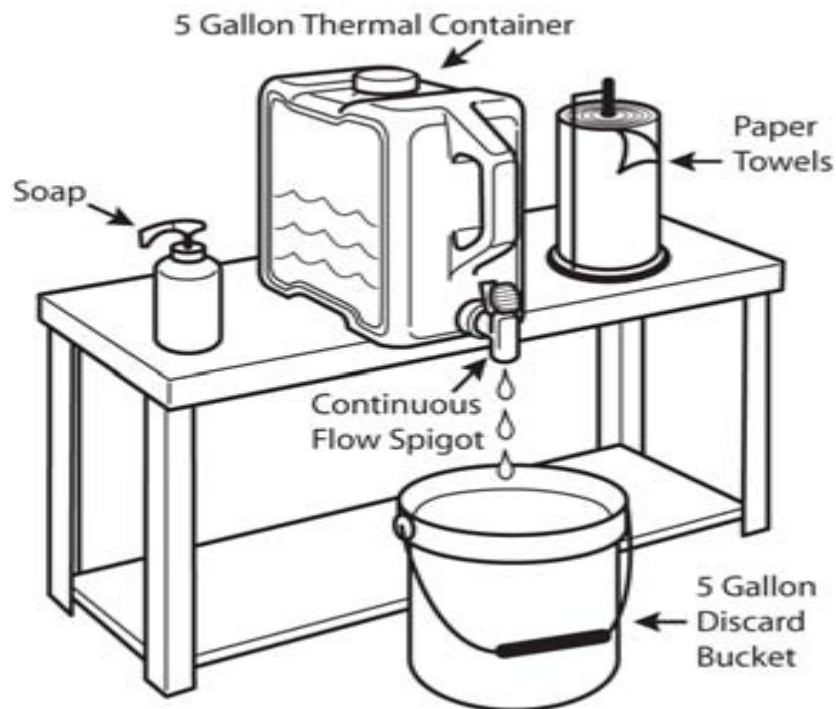
### **Where to set up:**

The hand wash station should be placed inside the booth in an unobstructed area that is easy to access and use at all times.

### **How to set up:**

- 5 gallon insulated container of warm water (100-108°F)
- Soap in a pump dispenser
- Paper towels
- Catch basin for waste water
- Garbage bag or bin for waste paper towels

Community events lasting for more than 3 days require a handwashing sink with warm water in each TFF. Contact EMD with any questions regarding these requirements at (916) 875-8440.



**IF THE TFF IS HANDLING OPEN FOOD AND LACKS A HANDWASHING STATION,  
THE TFF IS SUBJECT TO CLOSURE**

## Warewashing/Utensil Washing Station

A warewashing station is required if any open food is prepared and/or served using multi-service utensils (examples: knives, scoops, chafing dishes, tongs, ladles, cutting boards etc).

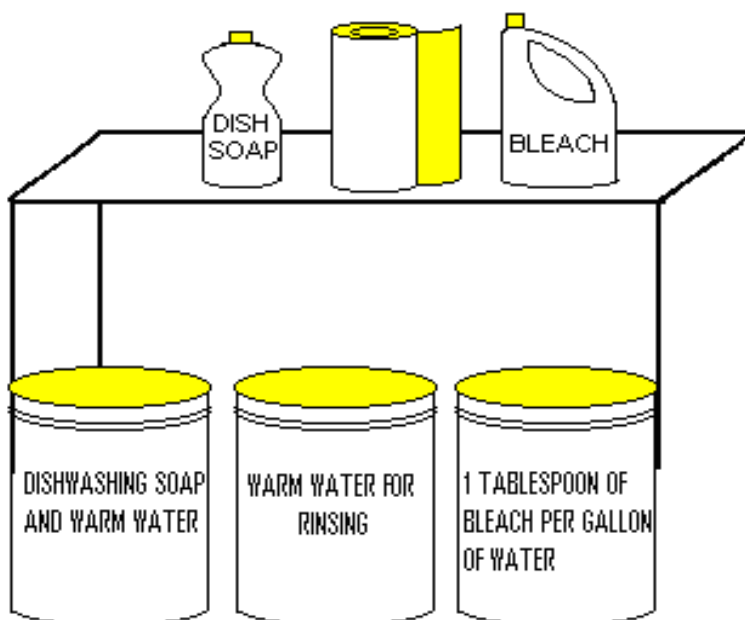
### **Where to set up:**

The warewash station must be set up under overhead protection so that it is protected from physical contamination.

### **How to set up:**

Provide three 5 gallon buckets:

- 1<sup>st</sup> bucket: Fill with soap and water
- 2<sup>nd</sup> bucket: Fill with clean water
- 3<sup>rd</sup> bucket: Fill with sanitizer solution (100 ppm chlorine)  
***How to make sanitizer solution: Add 1 tablespoon of bleach per gallon of water. (Quaternary ammonia at 200 ppm is also acceptable)***
- Provide Test Strips: Test strips to measure sanitizer (chlorine or quaternary ammonia) concentration must be available. (A list of places where strips can be purchased is attached at the end of the packet).



**IF THE TFF IS HANDLING OPEN FOOD AND USING MULTISERVICE UTENSILS AND IS LACKING A WAREWASHING STATION, THE TFF MAY BE SUBJECT TO CLOSURE**

**Identification of TFF:**

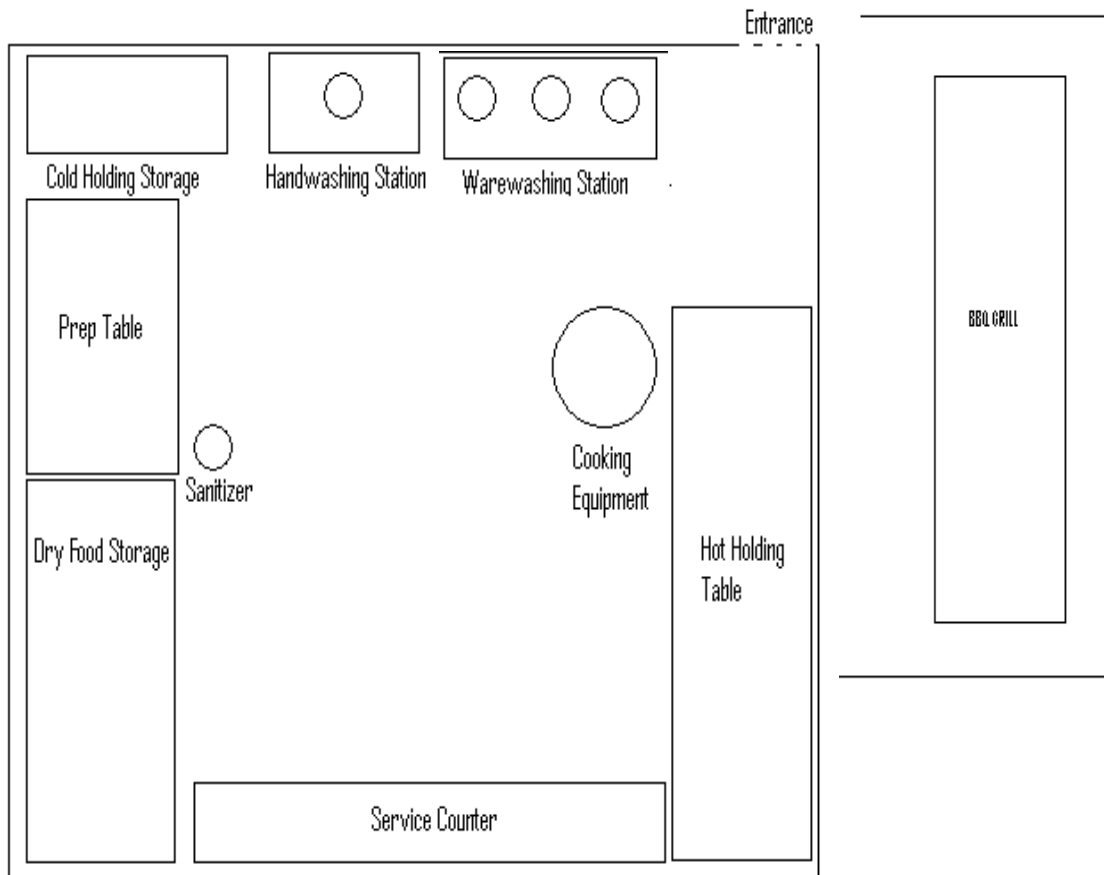
The TFF shall have a sign containing the following information:

- **business name of the TFF – 3” min letter height**
- **city, state, ZIP code – 1” min letter height**
- **name of the operator – 1” min letter height**

The information shall be legible and clearly visible to patrons and shall be of a color contrasting with the surface on which it is posted.

**Site Plan**

Example of site map for TFF booth that handles open food.



**1. APPROVED FOOD SOURCE**

- All the food items shall be obtained from approved sources and be kept free from adulteration and spoilage.
- **Food prepared or stored at home is prohibited from use, except approved cottage food products.**
- All water shall come from an approved source and must be potable (drinkable).
- Ice used for refrigeration of food shall not be used for consumption.

**IF THE TFF HAS FOOD FROM AN UNAPPROVED SOURCE, THE TFF IS SUBJECT TO CLOSURE**

## **2. FOOD TEMPERATURES**

Adequate temperature control shall be provided for all potentially hazardous foods. Potentially Hazardous Foods (PHFs) (including, but not limited to, meat, dairy products, cooked vegetables, batter with eggs for food items such as funnel cakes etc.) must be kept either:

➤ **At or below 45°F\***  
or

➤ **above 135°F**

\* PHFs maintained at a temperature of 41°F or below may be used the next day whereas food items held between 41°F- 45°F must be discarded at the end of the operating day.

Sufficient cold and hot holding equipment must be provided to keep the food items cold (at or below 45°F) or hot (at or above 135°F).

### **Holding of hot foods:**

➤ Hot PHFs must be maintained at 135°F or above.

#### **Examples of approved hot holding equipment:**

Steam table, chafing dishes with sternos, cambro etc. **NOTE:** *The above-mentioned equipment may not be used to reheat food items. Reheating must be done on a stove, grill, or microwave so food can reach 165°F.*

➤ All food hot held during the day must be discarded at the end of the operating day.

### **Holding of cold foods:**

➤ All Potentially Hazardous Foods (PHFs) shall be maintained at 45°F or below.

➤ **Examples of approved cold holding equipment:**

Refrigerator, freezer, or ice chests with a sufficient amount of ice to surround the food.

➤ PHFs maintained at a temperature of 41°F or below may be used the next day whereas food items held between 41°F- 45°F must be discarded at the end of the operating day.

### **Final cooking temperatures:**

The following foods must reach the indicated internal final cooking temperature for a minimum of 15 seconds:

➤ Poultry or stuffed meats: 165°F

➤ Ground Beef: 155°F

➤ Eggs: 145°F

➤ Beef or Pork: 145°F

### **Reheating of PHFs:**

Reheat all food items rapidly to 165°F on an open flame burner, stove, oven or microwave and not on the steam table.

### **Cooling:**

Cooling hot foods is not allowed in TFF's unless approved by EMD before the event. For more information contact EMD.

### **Probe Thermometer:**

Provide a metal probe thermometer that reads 0°F- 220°F to check holding and final cooking temperatures.



**IF THE TFF LACKS SUFFICIENT EQUIPMENT FOR PROPER TEMPERATURE CONTROL, IT MAY BE SUBJECT TO CLOSURE.**

## **3. FOOD HANDLING**

### **Where to prepare food**

- All food preparation shall take place within a fully-enclosed food booth unless a different preparation site has been approved by EMD (examples: restaurant, delicatessen, church, or school kitchen).
- Mobile food facilities (food carts) must prepare food in a food compartment or be in a fully-enclosed TFF.
- Food preparation surfaces must be smooth, easily cleanable, and non-absorbent.

### **Food Preparation**

**Keep all food items covered and conduct open food handling/preparation inside the TFF.** Safe food handling techniques must be used at all times. Whenever practical, food handlers shall use tongs, serving utensils, disposable plastic gloves, or single use tissue paper when handling food.

To prevent cross contamination of foods, employees/workers should be assigned different tasks such as: handling money, preparing ready to eat foods, or preparing raw meats.

### **Utensil/Equipment Washing:**

- All utensils must be washed, rinsed, and sanitized using the three bucket system.
- All food contact surfaces (cutting boards, tongs, knives, etc.) must be washed, rinsed, and sanitized at least once every 4 hours.

### **Wiping towels:**

- Wiping towels used to clean food spills shall not be used for any other purpose.
- Wiping towels used for cleaning food spills must be held in sanitizing solution (100ppm chlorine or 200 ppm quaternary ammonium solution). NOTE: the sanitizer solution for utensil washing may not be used for storing wiping towels.

### **Food transportation:**

PHFs must be protected from temperature abuse and contamination. Keep all food items covered and maintain proper food holding temperatures. Use insulated or warming containers to keep hot food items at or above 135°F. Use ice chests or refrigerated trucks to maintain cold food items at or below 41°F.

### **Food storage:**

All food, beverage, utensils and equipment shall be stored, displayed and served so it is protected from contamination and shall be stored at least 6 inches off the floor. Unopened (factory-sealed) containers of non-potentially hazardous food may be stored outside or adjacent to the TFF.

When the TFF is not operating, food shall be stored using one of the following methods:

- Within a fully-enclosed TFF
- Within a permitted food facility or other facility approved by EHD.
- In lockable food storage compartments or containers meeting both of the following conditions:
  - The food is adequately protected at all times from contamination, exposure to the elements, entrance of rodents and other vermin, and temperature abuse.
  - The storage compartments or containers are approved to be used for food storage.

Bottled and canned beverages **shall not** be placed in ice water within a customer self-service area. These beverages can be placed in ice and handed out by a TFF employee.

### **Condiments:**

Condiment containers shall be pump style, squeeze containers, or have self-closing covers or lids for food protection. Single service packets are recommended.

### **Insect Control:**

Food should be protected from flies and insects as they carry and transmit bacteria that may cause a foodborne illness.

### **Sampling:**

The following requirements apply to the sampling of unpackaged foods from a TFF:

***NOTE: Any sampling operations that involve onsite portioning or handling of unpackaged or opened foods requires handwash and warewash facilities as described earlier and may also be required to be fully-enclosed. Contact EMD for more information.***

#### **Customer Self-Service Sampling Operation Requirements:**

- Sneeze guards are required to shield uncovered self-service sampling displays. The direct line between the customer's mouth and the food must be intercepted. ***NOTE: Sneeze guards are not required for sampling operations that sample food items which are dispensed from a shaker, or similarly enclosed device which prevents direct hand contact with the food.***
- PHF samples must be kept at approved hot and cold holding temperatures throughout the duration of the sampling period. (hot foods at 135°F or above, cold foods at 45° F or below).
- Food displayed for customer self-service shall be individually portioned into single service wrappers or utensils. Use of communal service bowls is not approved (example: open bowl of pretzels or chips).
- There shall be constant supervision by a TFF employee of all food displayed for customer self-service. ***NOTE: TFF operators are responsible for preventing and discouraging "double-dipping" by consumers.***

#### **Employee-Distributed Sampling Operation Requirements:**

As an alternative to customer self-service sampling, samples may be distributed individually by a TFF employee.

- Samples must be individually portioned for distribution using single service wrappers or utensils. (example: toothpicks).
- Samples must be given to each customer individually by a TFF employee.
- PHF samples may be kept at ambient temperatures for the purposes of serving ONLY. The time that food may be held at ambient temperatures must not exceed 4 hours.

#### 4. **PERSONAL HYGIENE REQUIREMENTS**

##### **Worker Health/Hygiene:**

**No sick employees may work in a TFF.** All employees/workers who prepare and/or serve food must be in good health. Any person with symptoms of: abdominal cramps, nausea, fever, vomiting, diarrhea, jaundice, sneezing, coughing, or a person who has open sores or infected cuts on their hands, is not allowed to work in the TFF.

All employees/workers shall wear clean outer garments and must restrain hair.

Smoking is not allowed in the TFF or at cooking areas.

##### **Handwashing**

Poor personal hygiene is the leading cause of foodborne illness outbreaks at Community Events. Lack of proper handwashing can contaminate food.

**All workers shall wash their hands prior to starting food preparation activities, after touching the face, handling money, using the restroom, smoking, removing garbage, and/or whenever switching between handling different types of food items, or at other times as necessary to prevent cross contamination.**

##### **Restrooms**

At least one toilet and hand washing facility for every 15 employees shall be provided within 200 feet of each TFF.

#### 5. **Person in Charge**

***A person in charge (PIC) must always be present at all times.*** This person is responsible for all operations of the TFF and ensures all employees/workers are following correct food safety procedures.

#### 6. **Waste Disposal**

**Liquid waste** - Liquid waste must be disposed of into an approved sewage system or holding tank and **must not be discharged onto the ground or a storm drain.** Any observed mixing of potable water and wastewater shall result in the immediate closure of the TFF.

**Solid Waste** - Garbage and refuse must be stored in leak-proof and fly-proof containers and serviced as needed. Plastic garbage bags are recommended in each TFF. All wastes at the end of the event or as necessary shall be disposed of in a proper manner (example: garbage dumpster or receptacles).

#### 7. **Animals**

No Live animals, birds, or fowl are permitted in or within 20 feet of a TFF.



## **Local Fire Departments Phone Numbers**

- Sacramento City Fire Department: (916) 433-1300
- Sacramento Metro Fire Department: (916) 566-4400
  - (Rio Linda, Fair Oaks, Florin, Fruitridge, Rancho Cordova, Citrus Heights, Carmichael, & Sloughouse.)
- Cosumnes Fire Department: (916) 405-7100
  - (Cosumnes Area, Elk Grove & Galt)
- City of Folsom Fire Department: (916) 984-2280
- City of West Sacramento: (916) 375-6474

## **LOCATIONS TO OBTAIN SANITIZER/pH TEST STRIPS**

Auto-Chlor System  
3000 Academy Way, Suite 100  
Sacramento, CA 95815  
[www.autochlorsystem.com](http://www.autochlorsystem.com)  
(916) 920-0125

Baileys  
PO Box 191  
Lodi, NJ 07644  
(201) 343-8004

Cash & Carry  
1101 Richards Blvd  
Sacramento, CA 95814  
(916) 441-1618

Catering Food Supply  
8531 Thys Ct  
Sacramento, CA 95831  
(916) 917-5216

CMA  
9269 Survey Rd  
Elk Grove, CA 95624  
(916) 685-5435

Eco-Lab  
370 Wabasha St  
St Paul, MN 55102  
[www.ecolab.com](http://www.ecolab.com)  
(800) 352-5326 or (651) 293-1963

Restaurant Depot  
1275 Vine St  
Sacramento, CA 95811  
[www.restaurantdepot.com](http://www.restaurantdepot.com)  
(916) 492-2305

Same Day Distributing  
5962 Buckingham Dr  
Huntington Beach, CA 92649  
[www.same-day.com](http://www.same-day.com)  
(800) 735-2261

Sierra Chemical  
788 Northport Dr  
West Sacramento, CA 95691  
[www.sierrachemicalcompany.com](http://www.sierrachemicalcompany.com)  
(916) 371-5943

Smart Foodservice Warehouse  
6985 65<sup>th</sup> St  
Sacramento, CA 95823  
916-504-4234

## Environmental Management Department

Marie Woodin, Director



### **LIST OF APPROVED AND ACCREDITED FOOD SAFETY CERTIFICATION EXAMINATIONS**

Sacramento County Environmental Management Department does not administer certification exams, provide training, or study materials for the exam. This list of trainers is provided for your convenience and does not represent an endorsement by this Department. Locations and fees may vary, please call several organizations to find a class that best meets your needs.

**Please note: Ensure the exam you choose is approved by the American National Standards Institute-Conference for Food Protection (ANSI-CFP). Non-ANSI-CFP certificates cannot be accepted.**

#### **A Better Company for Premier Food Safety**

Ph: (800) 676-3121  
Class: Chinese, English, Korean, Spanish, Vietnamese  
Contact: Byong W. Yoo/Jean Chong  
Website:  
[www.abettercompanyfoodsafety.com](http://www.abettercompanyfoodsafety.com)

#### **A School for the People**

La Escuela De La Gente  
Ph: (888) 851-3663  
Class: English, Spanish  
Contact: Tony Barajas

#### **A Training Company**

Ph: (877) 227-5212  
Class: English, Spanish  
Email: [info@atrainingcompany.com](mailto:info@atrainingcompany.com)  
Website:  
[www.atrainingcompany.com](http://www.atrainingcompany.com)

#### **A Way For Safe Food Handling**

Ph: (916) 208-1521  
(916) 428-1065  
Class: English, Spanish  
Contact: Raul Soto

#### **California Restaurant Association**

Ph: (800) 765-4842  
(916) 447-5793  
Class: English, Spanish

#### **California State Food Safety**

Ph: (888) 870-0850  
Class: English, Spanish, Punjabi, Hindi,  
Contact: Phil Sekhon/Paula Keur  
Website:  
[www.californiastatefoodsafety.com](http://www.californiastatefoodsafety.com)  
Email: [foodsafetyclass@yahoo.com](mailto:foodsafetyclass@yahoo.com)

#### **Fahrenheit By Chef Ronnie**

Ph: (916) 807-4003  
Class: English, Spanish  
Contact: Chef Ronnie  
Email: [bychefronnie@att.net](mailto:bychefronnie@att.net)

#### **Food Handlers of California**

Ph: (626) 288-6898  
Toll Free: (888) 698-1688  
Class: English, Chinese, Mandarin, Spanish  
Contact: Abigail Wei

#### **Food Marketing Institute's Supersafe Mark**

Ph: (202) 452-8444  
Fax: (202) 429-4519  
Website: [www.fmi.org](http://www.fmi.org)

#### **Food Safety Concepts**

Ph: (916) 240-1495  
Class: English, Spanish  
Contact: Oscar Stitt

#### **Food Safety Educators**

Ph: (831) 521-4639  
Class: English, Spanish  
Contact: Vera or Rick Gauna  
Website: [ww.foodsafetyeducators.net](http://ww.foodsafetyeducators.net)

#### **Food Safety HACCP Compliance**

Ph: (818) 703-7147  
Class: English, Spanish  
Contact: Jan Blye  
Website: [www.foodsafetycoach.com](http://www.foodsafetycoach.com)

#### **Food Service Assist**

Ph: (707) 443-2419  
Class: English  
Contact: Carol Miller  
Website: [www.foodserviceassist.com](http://www.foodserviceassist.com)

#### **Focus Food Safety**

Ph: (800) 845-2573  
Class: English, Spanish, Korean, Vietnamese  
Contact: Mario Gamal  
Website: [www.focusfoodsafety.com](http://www.focusfoodsafety.com)

#### **Mr. Food Safety**

Ph: (800) 953-3822  
Class: English, Spanish  
Contact: Abraham Wilson  
Website: [www.mrfoodsafety.com](http://www.mrfoodsafety.com)  
Email: [mrfoodsafety@aol.com](mailto:mrfoodsafety@aol.com)

#### **NSF International**

Online Training and Materials Only  
Ph: (800) 673-6275  
Class: English  
Contact: Nancy Quay  
Website: [www.nsf.org/training](http://www.nsf.org/training)

#### **Professional Testing, Inc.**

**National Registry of Food Safety Professionals**  
Ph: (800) 446-0257  
FAX: (407) 352-3603  
Website: [www.nrfsp.com](http://www.nrfsp.com)

#### **Prometric**

Ph: (800) 624-2736  
Website: [www.prometric.com/foodsafety](http://www.prometric.com/foodsafety)

**Sacramento Food Safety Learning Center**

Ph: (916) 420-7428  
(916) 692-0933  
Class: English, Chinese  
Contact: Kawai (Billy) Ng  
Email: Ng.foodsafetylc@gmail.com

**Safe at the Plate - Sacramento Office**

Private for 12 or more people  
Ph: (888) 804-7233  
(800) 211-2754  
Class: English, Spanish  
Contact: Sarah Vitale  
Website: www.safeattheplate.com

**Steritech**

Ph: (858) 535-2040  
Class: English, Spanish  
Contact: Christine Verplank

**TAP Series**

Ph: (888) 826-5222  
Class: English, Spanish  
Contact: George Roughan  
Website: www.tapseries.com

**The ServSafe® Serving Safe Food Certificate Examination**

National Restaurant Association  
Ph: (800) 765-2122  
Website: www.servsafe.com

**LIST OF APPROVED FOOD HANDLER CARD PROVIDERS**

**123 Premier Food Safety**

www.123premierfoodsafety.com  
(English, Spanish, Chinese, Korean, Vietnamese)

**360 Training**

www.360training.com  
(English)

**A Plus Food Training L.L.C.**

www.aplusfoodtraining.com  
(English, Spanish)

**Above Training/State Food Safety**

www.statefoodsafety.com  
(English, Spanish, Mandarin, Korean, Vietnamese)

**ACE Food Handler**

www.acefoodhandler.com  
(English)

**Cogneti LLC**

www.cogneti.com  
(English)

**Diversys Learning Inc**

www.diversys-foodsafety.com  
(English)

**DSBWorldWide, Inc**

www.educlasses.org  
(English, Spanish)

**eFoodhandlers Inc.**

www.eFoodhandlers.com  
(English, Spanish)

**EFOODTRAINER Inc.**

www.efoodtrainer.com  
(English)

**Food Handler Solutions LLC**

www.eFoodhandlers.com  
(English)

**Food Marketing Institute**

www.fmi.org  
(English)

**Food Safety Educators**

www.foodsafetyeducators.com  
(English, Spanish)

**Health Technologies, Inc.**

www.ht-ss.com  
(English)

**Institute of Food Safety, Health & Hygiene Inc**

www.haccptrainer.com  
(English)

**MenuTrinfo, LLC**

www.menutrinfo.com  
(English)

**MyCertify**

www.mycertify.com  
(English, Spanish, Mandarin)

**National Environmental Health Association**

www.neha.org  
(English, Spanish)

**National Registry of Food Safety Professionals**

www.envhealthtesting.com  
(English, Spanish, Cantonese)

**National Restaurant Association**

www.FoodHandlerUSA.com  
(English, Spanish)

**Responsible Training/Safeway Certifications, LLC**

www.responsibletraining.com  
(English, Spanish, Cantonese, Mandarin)

**Rsgiving**

www.rsgiving.com  
(English)

**TAP Series**

www.tapseries.com  
(English, Spanish)

**The Always Food Safe Company, LLC**

www.alwaysfoodsafecom  
(English)



---

## **Approved Commissary List**

This list of commissaries is provided for your convenience and does not represent an endorsement by this Department. Locations and fees may vary, please call several companies to find a commissary that best meets your needs.

### **Sacramento Commissaries**

Catering Food Supply  
8531 Thys Ct  
Sacramento, CA 95828  
(916) 917-5216  
(916) 583-3902  
**MFF Cat D**

Valet Indoor Storage Inc  
1100 Richards Blvd  
Sacramento, CA 95811  
(916) 498-9787  
**MFF Cat D**

Sacramento 49er Travel Plaza  
2828 El Centro Rd  
Sacramento, CA 95833  
(916) 927-4774  
**Dump Station Only**

Julz's Ice Cream and Candy  
1453 Sacramento Ave  
West Sacramento, CA 95691  
(916) 372-2015  
**MFF Cat A Only**

Wells National Vending  
1112 C St  
Sacramento, CA 95814  
(916) 441-4525  
**MFF Cat A Only**

### **Sacramento Commercial Kitchens**

**(parking of MFF's at the below mentioned Sacramento Commercial Kitchen locations are not approved)**

Burly Beverages  
2014 Del Paso Blvd, Ste A  
Sacramento, CA 95815  
(916) 416-6474

Folsom Veteran's Hall  
1300 Forrest St  
Folsom, CA 95630  
Contact: (916) 985-7911

Lulu's Kitchen  
701 16<sup>th</sup> St, Ste 130  
Sacramento, CA 95814  
(916) 447-9023

Kimberley's Kitchen  
4791 Pell Dr, #5  
Sacramento, CA 95838  
(916) 903-3997

Unitarian Universalist Society of Sacramento  
2425 Sierra Blvd  
Sacramento, CA 95825  
Stanton Vedell – Facilities Coordinator  
(916) 483-9283, Stanton @uuss.org

### **Stockton Commissaries**

California Catering Service  
2440 S. Airport Way  
Stockton, CA 95206  
(209) 466-9000

California Truck Wash  
730 S. California St  
Stockton, CA 95240  
(209) 464-9707

El Gallo Commissary  
1301 S. Sacramento St  
Lodi, CA 95240  
(209) 334-2573

La Comercial Corporation  
2900 E. Harding Way  
Stockton, CA 95205  
(209) 464-4570

Pick 'N' Go Ice Cream  
3588 E. Carpenter Rd  
Stockton, CA 95205  
(209) 948-1749  
**MFF Cat A Only**



**COMMISSARY or MSU VERIFICATION  
MOBILE FOOD FACILITY (MFF)/ MULTI EVENT VENDORS (MEV)/ CATERER**

FA #	
PR#	

**MFF/MEV/CATERER BUSINESS INFORMATION:**

Type of Facility:  MEV     MFF – Cat. A (Food prep. at commissary)     MFF – Cat. B     MFF –Cat. C (MFF Cat B, C & D must fill out back page)     MFF- Cat. D     CATERER

MFF/MEV/Caterer Business Name: \_\_\_\_\_

License Plate Number (if applicable): \_\_\_\_\_

Owner Name: \_\_\_\_\_

Owner Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: (Work) \_\_\_\_\_ Mobile: \_\_\_\_\_

*I, the above-mentioned MFF/MEV/Caterer Owner will operate out of the below mentioned commissary and report to the commissary at least once each operating day for cleaning and servicing (As noted below) (Calcode Sec. 114297). I will store the vehicle (if applicable) at the approved commissary or another approved location. If the use of the commissary is discontinued, I will notify the Environmental Health Division at (916)875-8440 to make the necessary changes.*

\_\_\_\_\_  
Signature of MFF/MEV/Caterer Owner

\_\_\_\_\_  
Date

**COMMISSARY INFORMATION:**

Type of Facility:  Commissary     MSU     Restaurant     Market     Other

Commissary Business Name: \_\_\_\_\_

Commissary Owner's Name: \_\_\_\_\_

Commissary Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Commissary Contact Phone: \_\_\_\_\_ MFF Access Hours: \_\_\_\_\_

Y / N Preparation or packaging of food    Y / N Sewage disposal    Y / N Overnight parking    Y / N Toilet & handwashing

Y / N Potable water supply (  hot     cold )    Y / N Warewashing    Y / N Electrical hook-up

Y / N Refrigerated/ frozen food storage    Y / N Garbage    Y / N Supplies storage

Y / N Cleaning Areas drained to wastewater/sewer system    Y / N Dry food storage    Y / N Supply food products

*I, the Commissary Owner/Representative, can and will provide the necessary facilities as checked for the above-mentioned MFF/MEV/Caterer at my permitted facility:*

\_\_\_\_\_  
Signature of Commissary Owner/Representative

\_\_\_\_\_  
Date

**NOTE:** The signature of Commissary Owner must be a wet/original within 30 days of applying for permit. NO COPIES.

**NOTE:** Use of an unapproved facility for any of above purposes can lead to revocation of your permit to operate.

Commissary Approval:  Pending     Approved     Disapproved

Verified by: \_\_\_\_\_ Date: \_\_\_\_\_ Comments: \_\_\_\_\_

**MFF MENU AND FOOD PREPARATION QUESTIONNAIRE**

(Required to be completed for all new permit or renewal of permit applicants)

**Menu Items:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Cooking equipment used on the truck:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Cooking equipment used at the commissary:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Where are the food items prepared/cooked:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Where are the food ingredients/supplies stored:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Comments:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of MFF Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Inspector Signature

\_\_\_\_\_  
Date