

CHARITABLE FEEDING OPERATION CHECKLIST

CHECKLIST REQUIREMENTS		YES	NO	COMMENTS
1.	VOLUNTEER HEALTH AND HYGEINE			
A	Volunteers in good health, no vomiting, diarrhea, runny nose or diagnosed with a reportable illness			
B	Clean hands, clean clothing, and hair restraint in prep areas			
2.	HANDWASHING FACILITIES			
A	Handwashing facilities located in food prep areas and restrooms ready for use			
B	Handwashing facilities stocked with water, pump soap and paper towels			
3.	FOOD TEMPERATURE CONTROL			
A	Temperature of food <u>transported</u> Cold (41°F or below) or Hot (135°F or above)			
B	Temperature while <u>holding</u> Cold (41°F or below) or Hot (135°F or above)			
C	Refrigerators and warmers are holding food at proper temperatures: Cold (41°F or below) and Hot (135°F or above)			
D	Probe thermometer available for checking temperatures			
4.	FOOD PROTECTION			
A	All food is dispensed from volunteer to guest (avoid self-service)			
B	Food service gloves available when needed			
5.	ICE AND ICE CONTAINERS			
A	Covered and free of contamination			
B	Ice used for cold food storage cannot reused (i.e. beverage ice)			
6.	FOOD CONTACT SURFACES			
A	Easily cleanable equipment (i.e. cutting boards, knives, serving utensils)			
B	Sanitizer bucket with bleach or Quat for wiping cloths available			
7.	WAREWASHING (WASH, RINSE, SANITIZE, AIR DRY)			
A	Warewashing sink stocked with soap, warm water (when available) and sanitizer (i.e. bleach)			
B	Dishes are Washed, Rinsed, Sanitized, Air Dried using sinks available (dishes can be sanitized in a clean bus tub)			
8.	LIQUID WASTE			
	Mop water disposed to sewer (i.e. mop sink or toilet)			
9.	WATER SUPPLY			
	Potable water supply from kitchen or other potable water source			
10.	TOILET AND HANDWASHING FACILITIES			
	Handwashing facilities stocked with water, pump soap and paper towels and toilet paper			
11.	VERMIN CONTROL METHODS			
A	Facility doors and windows closed			
B	Garbage cans or refuse bins provided			
C	Garbage tightly sealed in bag and dumpster lids closed			